



St. John's University
Office of Student Financial Services
U.S. Citizenship Status Form

Student Name: _____

ID Number X: _____

Student Contact Number: _____

Alternate/Cell Number: _____

Please present the requested documentation to: St. John's University
Bent Hall Student Financial Services Center
8000 Utopia Parkway
Queens, NY 11439

As part of the federal financial aid verification process you have been selected by the federal government to confirm your citizenship status. You are requested to appear in person at the University and present valid, original citizenship documentation.

Please note that your eligibility for receipt of U.S. Federally funded student aid is based on confirmation by the U.S. Citizen and Immigration Services (USCIS) or Department of Homeland Security (DHS) of your Citizenship Status.

PLEASE SEE BELOW FOR ACCEPTABLE DOCUMENTATION TO VALIDATE CITIZENSHIP STATUS:

- US Birth Certificate
- US Passport
- US Naturalization Certificate
- Other original citizenship documentation

If you are unable to appear in person please submit the accompanying form notarized, signed and dated along with a clear copy of the documentation to:

St. John's University
8000 Utopia Parkway
Queens, NY 11439
Attn. Office of Student Financial Services



St. John's University
Office of Student Financial Services
 Certification of True, Exact, and Complete
 Copy of the Original Documents

 Student's Last Name Student's First Name Student's St. John's X ID Number

 Student's Home Phone Number (include area code) Student's Alternate or Cell Phone Number

This form is for the collection of Department of Homeland Security (DHS) or other U.S. citizenship/nationality documents from students **unable** to present their documents in person.
 A student who is unable to appear at the University must complete this form **AND** submit clear copies of original citizenship documentation. The University may be required to forward the documentation collected to DHS for secondary confirmation.

I certify that I, _____, am the individual signing this statement, and I am
 (Print student's full name)
 providing a copy of my documents along with a copy of a valid government-issued photo identification card bearing my portrait (or likeness).

I certify that the attached documents and government issued photo identification are the true, exact, and complete copies of the originals issued to me.

List of document(s):

NAME OF VALID PHOTO ID	EXPIRATION DATE OF VALID PHOTO ID	ISSUING AUTHORITY OF VALID PHOTO ID

NAME OF CITIZENSHIP AND/OR IMMIGRATION DOCUMENT(S)	EXPIRATION DATE (IF ANY) OF CITIZENSHIP AND/OR IMMIGRATION DOCUMENT(S)

I understand that providing false or misleading information or documents is punishable by fine or imprisonment and may make me liable for repayment of any funds received on the basis of the information and documents I have provided.

 Student's Signature Student's X ID Number Date

*Sign in the presence of a notary public **Seal/Stamp**

WITNESS my hand and official seal _____
 (Notary's Signature) (Date)

Please return this form to:
 St. John's University
 Office of Student Financial Services
 8000 Utopia Parkway
 Queens, NY 11439